



Assisted Living Alberta Board and Executive Expense Report

Name: Dr Shallen Letwin
Title: Chief Operating Officer, Clinical Delivery & Operations
Location: Edmonton
 Expenses posted during the month of March 2026

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-26	P-Card	Meetings					-	1,450		
Mar-26	Expense Claim	Meetings		111			111			1,418
	Direct Bill	Meetings					-			
Total by category			\$ -	\$ 111	\$ -	\$ -	\$ 111	\$ 1,450	\$ -	\$ 1,418

Total posted for the Month \$ 2,978

Maximum daily single meal expense posted in the month \$ 24
 Maximum daily base hotel rate posted in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ALA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
LETWIN, SHALLEN	Chief Operating Officer, Clinical Delivery & Operations	Edmonton	\$ 1,449.85								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/5/2026	2026 Home for Housing Alberta Seniors & Community Housing Association Convention in Edmonton on April 13 to 15, 2026.	AB - Local	Conference Fees	\$ 1,449.85				1			
Approver(s) for the claim	Approval Status	Approval Date									
SCHNEIDER, TOBIAS	Approve	26-Mar-26									

ASCHA Events

events@ascha.com

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Your payment for the 2026 Home for Housing ASCHA's Convention & Trade Show event has been successfully processed. Please save this email for your records.

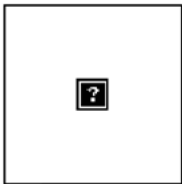
Transaction Information

Item	Price	Quantity	Payment Amount
Full Convention Event Registration	CAD 1,355.00	1	CAD 1,355.00
Credit Card Service Fee	2.00%	1	CAD 27.10
GST	5.00%		CAD 67.75
	Payment Total		CAD1,449.85

Registration Confirmation Number:

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ALA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
LETWIN, SHALLEN	Chief Operating Officer, Clinical Delivery & Operations	Edmonton	\$ 1,528.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/3/2026	The College of Pharmacists of British Columbia annual licensure dues - effective from April 1, 2026 to March 31, 2027	AB - Local	Membership Dues	\$ 1,417.50				1			
3/16/2026	Meals during trip to Calgary to attend the Alberta Continuing Care Association Conference, site tour and staff meeting.	AB - Other Zones	Meals Per Diem	\$ 110.50				4			
Approver(s) for the claim	Approval Status	Approval Date									
SCHNEIDER, TOBIAS	Approve	26-Mar-26									

Subject: Order Confirmation

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iMIS Software



Dear Shallen,

eServices ID: [REDACTED]

Please retain this email for your records.

Order Date: Mar 3, 2026 12:24 PM
Bill To: Dr. Shallen Ron Letwin
Order Total: 1,417.50

Payment Method: MasterCard ***** [REDACTED]

Name on Card: Shallen Letwin

Item	Price	Quantity	Total
Full Pharmacist Renewal	1,417.50	1	1,417.50
		Item Total	1,417.50
		Shipping	0.00
		Handling	0.00
		Item Grand Total	1,417.50
		Transaction Grand Total	1,417.50
		Payment Amount	1,417.50
		Balance due	0.00

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College of Pharmacists of BC

200 - 1765 West 8th Ave,

Vancouver, BC

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Tel: 604.733.2440 or 800.663.1940

Fax: 604.733.2460 or 800.377.8128

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